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P.M.

18 AUG 1988

ANNEXURE CLAUSE

"THIS IS THE ANNEXURE OF 31 PAGES MARKED A  
(NO. OF PAGES)  
1, 2, 3, 4, 5 - 28 REFERRED TO IN THE APPLICATION FOR INCORPORATION  
(IDENTIFYING MARK: A, B, C)

SIGNED BY ME AND DATED 15-8-88 "  
(DATE FORM 1 SIGNED)

SIGNATURE Caroleen Deuberg  
(APPLICANT)

STATEMENT OF COMPLIANCE

"THE RULES OF INVERELL & DISTRICT SOCIAL ASS. INC, CONTAINED  
(NAME OF ASSOCIATION)

HEREIN ARE IN ACCORDANCE WITH SECTION 11 AND CONTAIN THOSE  
MATTERS SPECIFIED IN SCHEDULE 1, OF THE ASSOCIATIONS  
INCORPORATION ACT 1984.

SIGNED Caroleen Deuberg  
(APPLICANT)

The CORPORATE AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the  
Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence  
(Reproduction) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a true and correct copy of a  
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INVERELL AND DISTRICT SOCCER ASSOCIATION INCORPORATEDP. M.  
B. E. V. G.

18 AUG 1988

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INVERELL AND DISTRICT SOCCER ASSOCIATION INC.

CONSTITUTION

PART I

INTRODUCTION

1. Title

The name of the Association shall be the 'INVERELL AND DISTRICT SOCCER ASSOCIATION INCORPORATED' herein known as the Association.

2. Objects

The objects of the Association shall be to foster and control the game of soccer in the Inverell area by organising, managing and assisting to arrange competitions for junior and senior players, by way of:-

- (a) Affiliation: This Association shall seek annual affiliation with the New England Amateur Soccer Federation if and when agreed upon by the committee.
- (b) Jurisdiction: The jurisdiction of the Association shall cover all Association officials, teams, team managers, players, grounds and matches within its boundaries, and referees where such referees are not members of an official organisation of referees. Jurisdiction shall also cover players representing this Association in matches or competitions played outside the boundaries.

The Association accepts no liability or responsibility in any way for costs, charges or damages resulting from injuries, accidents and loss or damage to property and personal possessions to any of the persons referred to above.

- (c) Laws of the Game: This Association will adopt the laws of the game as promulgated by the National Australian Soccer Body, the Australian Amateur Soccer Federation or the Australian Soccer Referees' Federation.
- (d) Appeals: Any appeal to this Association shall be submitted in writing and be accompanied by a fee of twenty dollars (\$20) or as determined at an Annual General Meeting, refundable only if the appeal is upheld.
- (e) Colours: The official colours of the Association shall be maroon and white shirts, white shorts and maroon socks.
- (f) Year: For the purpose of these rules, "Year", unless the context otherwise indicates, shall mean, for registration purposes, the period from 1st August to and including 31st July in the following year.

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3. Abbreviations, Interpretation

Where the following abbreviations appear throughout the Rules they shall have the meanings set out hereunder:

- A.G.M. Annual General Meeting
- G.M. General Meeting
- S.G.M. Special General Meeting
- M.C.M. Management Committee Meeting.

The decision of the Management Committee as to the interpretation of this Constitution overrules any previous Rules, decisions, consequences, real or implied.

In these Rules, except insofar as the context or subject matter otherwise indicates or requires -

"ordinary member" means a member of the committee who is not an office-bearer of the Association, as referred to in Rule 15(2).

"secretary" means -

- (a) the person holding office under these Rules as secretary of the Association; or
- (b) where no such person holds that office, the public officer of the Association.

"the Act" means the Associations Incorporation Act, 1984.

"the Regulation" means the Associations Incorporation Regulation, 1985.

In these Rules -

- (a) a reference to a function includes a reference to a power, authority and duty; and
- (b) a reference to the exercise of a function includes, where the function is a duty, a reference to the performance of the duty.

The provisions of the Interpretation Act, 1897, apply to an in respect of these Rules in the same manner as those provisions would so apply if these Rules were an instrument made under the Act.

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PART II

MEMBERSHIP

4. Membership Qualifications

A person is qualified to be a member of the Association if -

- (a) the person is a person referred to in section 15(1)(a), (b) or (c) of the Act and has not ceased to be a member of the Association at any time after incorporation of the Association under the Act; or
- (b) the person is a natural person who is 18 years old and over and
  - (1) has been nominated for membership of the Association as provided by Rule 4; and
  - (2) has been nominated for membership of the Association by the committee of the Association.
- (c) The person is a referee, coach, linesman, voluntary assistant or any other person deemed necessary to become a member.

5. Nomination for Membership

- (1) A nomination of a person for membership of the Association -
  - (a) shall be made by a member of the Association in writing in the form set out in Appendix 1 to these Rules; and
  - (b) shall be lodged with the secretary of the Association.
- (2) As soon as practicable after receiving a nomination for membership, the secretary shall refer the nomination to the committee which shall determine whether to approve or to reject the nomination.
- (3) Where the committee determines to approve a nomination for membership, the secretary shall, as soon as practicable after that determination, notify the nominee of that approval and request the nominee to pay within the period of 28 days after receipt by the nominee of the notification the sum payable under these Rules by a member as entrance fee and annual subscription.
- (4) The secretary shall, on payment by the nominee of the amounts referred to in Clause (3) within the period referred to in that clause, enter the nominee's name in the register of members and, upon the name being so entered, the nominee becomes a member of the Association.

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6. Cessation of Membership

A person ceases to be a member of the Association if the person -

- (a) dies;
- (b) resigns that membership; or
- (c) is expelled from the Association.

7. Membership Entitlements Not Transferable

A right, privilege or obligation which a person has by reason of being a member of the Association -

- (a) is not capable of being transferred or transmitted to another person; and
- (b) terminates upon cessation of the person's membership.

8. Resignation of Membership

- (1) A member of the Association is not entitled to resign that membership except in accordance with this Rule.
- (2) A member of the Association who has paid all amounts payable by the member to the Association in respect of the member's membership may resign from membership of the Association by first giving notice (being not less than 1 month or not less than other period as the committee may determine) in writing to the secretary of the member's intention to resign and, upon the expiration of the period of notice, the member ceases to be a member.
- (3) Where a member of the Association ceases to be a member pursuant to clause (2), and in every other case where a member ceases to hold membership, the secretary shall make an appropriate entry in the register of members recording the date on which the member ceased to be a member.

9. Register of Members

- (1) The public officer of the Association shall establish and maintain a register of members of the Association specifying the name and address of each person who is a member of the Association together with the date on which the person became a member.
- (2) The register of members shall be kept at the principal place of administration of the Association and shall be open for inspection, free of charge, by any member of the Association at any reasonable hour.

10. Fees, Subscriptions, etc.

- (1) A member of the Association shall, upon admission to membership, pay to the Association a fee of \$1 or, where some other amount is determined by the committee, of that other amount.

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- (2) In addition to any amount payable by the member under clause (1), a member of the Association shall pay to the Association an annual membership fee of \$1 or, where some other amount is determined by the committee, of that other amount -
- (a) except as provided by paragraph (b), before 1st January in each calendar year; or
  - (b) where the member becomes a member on or after 1st January in any calendar year - upon becoming a member and before 1st January in each succeeding calendar year.

11. Members' Liabilities

The liability of a member of the Association to contribute towards the payment of the debts and liabilities of the Association or the costs, charges and expenses of the winding up of the Association is limited in respect of membership of the Association as required by Rule 10.

12. Disciplining of Members

- (1) Where the committee is of the opinion that a member of the Association -
- (a) has persistently refused or neglected to comply with a provision or provisions of these Rules; or
  - (b) has persistently and wilfully acted in a manner prejudicial to the interests of the Association,
- the committee may, by resolution -
- (c) expel the member from the Association; or
  - (d) suspend the member from membership of the Association for a specified period.
- (2) A resolution of the committee under clause (1) is of no effect unless the committee, at a meeting held not earlier than 14 days and not later than 28 days after service on the member of a notice under clause (3), confirms the resolution in accordance with this rule.
- (3) Where the committee passes a resolution under clause (1), the secretary shall, as soon as practicable, cause a notice in writing to be served on the member -
- (a) setting out the resolution of the committee and the grounds on which it is based;
  - (b) stating that the member may address the committee at a meeting to be held not earlier than 14 days and not later than 28 days after service of the notice;

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- (c) stating the date, place and time of that meeting;
- (d) informing the member that the member may do either or both of the following:
  - (i) attend and speak at the meeting;
  - (ii) submit to the committee at or prior to the date of that meeting written representations relating to the resolution.

- (4) At a meeting of the committee held as referred to in clause (3), the committee shall -
  - (a) give to the member an opportunity to make oral representations;
  - (b) give due consideration to any written representations submitted to the committee by the member at or prior to the meeting; and
  - (c) by resolution determine whether to confirm or to revoke the resolution.
- (5) Where the committee confirms a resolution under clause (4), the secretary shall, within 7 days after that confirmation, by notice in writing inform the member of the fact and of the member's right of appeal under rule 13.
- (6) A resolution confirmed by the committee under clause (4) does not take effect -
  - (a) until the expiration of the period within which the member is entitled to appeal against the resolution where the member does not exercise the right of appeal within that period; or
  - (b) where within that period the member exercises the right of appeal, unless and until the Association confirms the resolution pursuant to rule 13 (4).

13. Right of Appeal of Disciplined Member

- (1) A member may appeal to the Association in general meeting against a resolution of the committee which is confirmed under Rule 12 (4), within 7 days after notice of the resolution is served on the member, by lodging with the secretary a notice to that effect.
- (2) Upon receipt of a notice from a member under clause (1), the secretary shall notify the committee which shall convene a general meeting of the Association to be held within 21 days after the date on which the secretary received the notice.
- (3) At a general meeting of the Association convened under clause (2) -
  - (a) no business other than the question of the appeal shall be transacted;
  - (b) the committee and the member shall be given the opportunity to state their respective cases orally or in writing, or both; and

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- (c) the members present shall vote by secret ballot on the question of whether the resolution should be confirmed or revoked.
- (4) If at the general meeting the Association passes a special resolution in favour of the confirmation of the resolution, the resolution is confirmed.

### PART III

#### THE COMMITTEE

#### 14. Powers, etc. of Committee

The committee shall be called the committee of management of the Association and, subject to the Act, the Regulation and these Rules and to any resolution passed by the Association in general meeting -

- (a) shall control and manage the affairs of the Association;
- (b) may exercise all such functions as may be exercised by the Association other than those functions that are required by these rules to be exercised by a general meeting of members of the Association; and
- (c) has power to perform all such acts and do all such things as appear to the committee to be necessary or desirable for the proper management of the affairs of the Association.

#### 15. Constitution and Membership

- (1) Subject in the case of the first members of the committee to section 21 of the Act, the committee shall consist of:

- (a) the office-bearers of the Association; and
- (b) 3 ordinary members,

each of whom shall be elected at the annual general meeting of the Association pursuant to Rule 16.

- (2) The office-bearers of the Association shall be -

- (a) the president;
- (b) the vice-president;
- (c) the secretary;
- (d) the treasurer;
- (e) the registrar;
- (f) the publicity officer.

- (3) Each member of the committee shall, subject to these rules, hold office until the conclusion of the annual general meeting following the date of the member's election, but is eligible for re-election.

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- (4) In the event of a casual vacancy occurring in the membership of the committee, the committee may appoint a member of the Association to fill the vacancy and the member so appointed shall hold office, subject to these rules, until the conclusion of the annual general meeting next following the date of the appointment.

16. Election of Members

- (1) Nominations of candidates for election as office-bearers of the Association or as ordinary members of the committee -
  - (a) shall be made in writing, signed by 2 members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination); and
  - (b) shall be delivered to the secretary of the Association not less than 7 days before the date fixed for the holding of the annual general meeting at which the election is to take place.
- (2) If insufficient nominations are received to fill all vacancies on the committee, the candidates nominations shall be deemed to be elected and further nominations shall be received at the annual general meeting.
- (3) If insufficient further nominations are received, any vacant positions remaining on the committee shall be deemed to be casual vacancies.
- (4) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (5) If the number of nominations received exceeds the number of vacancies to be filled, a ballot shall be held.
- (6) The ballot for the election of office-bearers and ordinary members of the committee shall be conducted at the annual general meeting in such usual and proper manner as the committee may direct.
- (7) A nomination of a candidate for election under this clause is not valid if that candidate has been nominated for election to another office at the same election.

The CONTROLLED AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Reproduction) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transcript is made in accordance with the provisions of a document of the custody or control of the Commission. DATE: 5.10.88 22483

17. Duties and Functions of Office Bearers

- (a) The President shall be Chairman at all meetings and shall conduct such meetings in accordance with this Constitution. The Chairman shall have a casting vote as well as a deliberative vote at all meetings.
- (b) In the absence of the President from any meeting, the Vice-President shall be Chairman and when acting in that capacity shall have a casting vote as well as a deliberative vote.

If the president and the vice-president are absent from a meeting or unwilling to act, the members present shall elect one of their number to preside as chairman at the meeting.

- (c) The Secretary shall:
1. Keep an accurate and faithful record of the proceedings at all meetings of the Association and the committee in a minute book to be provided by the Association for that purpose.
  2. Receive all correspondence pertaining to the Association.
  3. Transmit such correspondence as the Association shall direct.
  4. Organise and carry out such undertakings as the Association shall direct.
  5. Be responsible for arranging competition fixtures.
  6. Be responsible for the safe custody of all books and papers of the Association.
  7. Keep accurate and faithful records of all undertakings promoted, controlled and managed by the Association.
  8. Keep a record of attendance at all meetings.
  9. Keep a register of all members.
  10. Make available the records, books and other documents of the Association for inspection, free of charge, by a member of the Association at any reasonable hour.
  11. Ensure minutes of preceding meeting signed by Chairperson of the meeting, or Chairperson of the next meeting.
  12. Act as Public Officer -
    - (a) have custody of the common seal of the Association.

The COMMONWEALTH AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repeal) Act 1979 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a true and correct copy of a document in its custody or control. Commissioner. Under delegation from the Commission. DATED 5.10.88  
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- (d) The Treasurer of the Association shall -
1. Receive all moneys, issuing an official receipt in return.
  2. Bank all moneys received into the Association's bank account at least one a month.
  3. Be responsible for issuing Association account.
  4. Have charge of the Bank and Cheque books.
  5. Produce the Bank and Cheque Books at each meeting.
  6. Pay all accounts passed for payment by the Association.
  7. Prepare a financial statement for all G.M.'s and M.C.M.'s.
  8. Prepare an audited financial statement and submit it to the A.G.M.
- (e) The Registrar shall -
1. Keep a register of all players in the form approved by the Association.
  2. Register players in accordance with these Rules.
  3. Stamp and/or sign the appropriate team registration forms.
  4. Check the team sheets periodically.
  5. Furnish a report at each meeting.
  6. Receive all team sheets in the first instance.
  7. Compile tables showing the position of teams in the competition and record all results of fixtures.
  8. Advise the Publicity Officer of results for publication.
- (f) The Publicity Officer shall, in conjunction with the Secretary and Registrar -
1. Publicise fixtures, venues, carnival dates, etc.
  2. Publicise results of games.
  3. Control all Inverell and District Soccer Association Inc. publicity.

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18. Casual Vacancies

For the purposes of these Rules, a casual vacancy in the office of a member of the committee occurs if the member -

- (a) dies;
- (b) ceases to be a member of the Association;
- (c) becomes an insolvent under administration within the meaning of the Companies (New South Wales) Code;
- (d) resigns office by notice in writing given to the secretary;
- (e) is removed from office under Rule 19;
- (f) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health; or
- (g) is absent without the consent of the committee from all meetings of the committee held during a period of 6 months.

19. Removal of a Member

- (1) The Association in a general meeting may by resolution remove any member of the committee from the office of member before the expiration of the member's term of office and may by resolution appoint another person to hold office until the expiration of the term of office of the member so removed.
- (2) Where a member of the committee to whom a proposed resolution referred to in Clause (1) relates makes representations in writing to the secretary or president (not exceeding a reasonable length) and requests that the representations be notified to the members of the Association, the secretary or the president may send a copy of the representations to each member of the Association or, if they are not so sent, the member is entitled to require that the representations be read out at the meeting at which the resolution is considered.

20. Meetings and Quorum (Committee)

- (1) The committee shall meet at least 3 times in each period of 12 months at such place and time as the committee may determine.
- (2) Additional meetings of the committee may be convened by the president or by any member of the committee.
- (3) Oral or written notice of a meeting of the committee shall be given by the secretary to each member of the committee at least 48 hours (or such other period as may be unanimously agreed upon by the members of the committee) before the time appointed for the holding of the meeting.

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- (4) Notice of a meeting given under clause (3) shall specify the general nature of the business to be transacted at the meeting and no business other than that business shall be transacted at the meeting, except business which the committee members present at the meeting unanimously agree to treat as urgent business.
- (5) Any 3 members of the committee constitutes a quorum for the transaction of the business of a meeting of the committee.
- (6) No business shall be transacted by the committee unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present the meeting stands adjourned to the same place and at the same hour of the same day in the following week.
- (7) If at the adjourned meeting a quorum is not present within half an hour of the time appointed for the meeting, the meeting shall be dissolved.

21. Delegation by Committee to Sub-Committee

- (1) The Committee may, by instrument in writing, delegate to one or more sub-committees (consisting of such member or members of the Association as the committee thinks fit) the exercise of such of the functions of the committee as are specified in the instrument, other than -
  - (a) this power of delegation; and
  - (b) a function which is a duty imposed on the committee by the Act or by any other law.
- (2) A function the exercise of which has been delegated to a sub-committee under this rule may, while the delegation remains unrevoked, be exercised from time to time by the sub-committee in accordance with the terms of the delegation.
- (3) A delegation under this section may be made subject to such conditions or limitations as to the exercise of any function the subject thereof, or as to time or circumstances, as may be specified in the instrument of delegation.
- (4) Notwithstanding any delegation under this Rule, the committee may continue to exercise any function delegated.
- (5) Any act or thing done or suffered by a sub-committee acting in the exercise of a delegation under this Rule has the same force and effect as it would have if it had been done or suffered by the Committee.
- (6) The committee may, by instrument in writing, revoke wholly or in part any delegation under this Rule.
- (7) A sub-committee may meet and adjourn as it thinks proper.

22. Voting and Decisions

- (1) Questions arising at a meeting of the committee or of any sub-committee appointed by the committee shall be determined by a majority of the votes of members of the committee or sub-committee present at the meeting.
- (2) Each member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote but, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.
- (3) Subject to rule 20 (5), the committee may act notwithstanding any vacancy on the committee.
- (4) Any act or thing done or suffered, or purporting to have been done or suffered, by the committee or by a sub-committee appointed by the committee, is valid and effectual notwithstanding any defect that may afterwards be discovered in the appointment or qualification of any member of the committee or sub-committee.

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22/83



PART IVMEETINGS**23. Annual General Meetings - Holding Of**

- (1) With the exception of the first annual general meeting of the Association, the Association shall, at least once in each calendar year and within the period of 6 months after the expiration of each financial year of the Association, convene an annual meeting of its members.
- (2) The Association shall hold its first annual general meeting:-
  - (a) within the period of 18 months after its incorporation under the Act: and
  - (b) within the period of 2 months after the expiration of the first financial year of the Association.
- (3) Clauses (1) and (2) have effect subject to any extension or permission granted by the Commission under section 26(3) of the Act.

**24. Annual General Meetings - Calling of and Business at**

- (1) The annual general meeting of the Association shall subject to the Act and to rule 23 be convened no later than 28th February and at such place and time as the committee thinks fit.
- (2) In addition to any other business which may be transacted at an annual general meeting, the business of an annual general meeting shall be:-
  - (a) to confirm the minutes of the last preceding annual general meeting and of any special general meeting held since that meeting;
  - (b) to receive from the committee reports upon the activities of the Association during the last preceding financial year;
  - (c) to elect office-bearers of the Association and ordinary members of the committee; and
  - (d) to receive and consider the statement which is required to be submitted to members pursuant to section 26(6) of the Act.
- (3) An annual general meeting shall be specified as such in the notice convening it.

The COMPULSORY APPEALS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 25th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repeal) Act 1987 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a permanent record of a document in the custody or control of the Commissioner. Under delegation from the Commission. DATED 5.10.88  
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(4) Order of Business

The order of business at an A.G.M. shall be:-

- (a) Apologies, reading of minutes of previous A.G.M. and S.G.M.
- (b) Presentation for adoption of the Annual Report and Audited Financial Statement.
- (c) Consideration of the granting of honorariums.
- (d) Declaration that all offices are vacant.
- (e) Election of Office-bearers and 3 ordinary members as described in Rule 15, commencing with the announcement of the nominations received under Rule 16.
- (f) Appointment of an Auditor.
- (g) Election of one life member.
- (h) Election of Patron and Vice-Patrons.
- (i) Election of the following officials:-
  - Gear steward
  - Trophy Officer
  - Canteen Co-ordinator
  - Timekeeper/Announcer
  - 5 Carnival Committee Members
  - Senior Soccer Players Committee
  - Delegate to Affiliated Bodies
- (j) Alterations to the Constitution submitted in accordance with the Constitution.
- (k) Determination of players' registration and membership fees for the year.
- (l) General business which has been submitted in writing prior to the commencement of the A.G.M.

(5) New Officials Voting

As each Official is selected he/she shall take his/her position and shall then become entitled to a vote in accordance with this Constitution.

(6) Quorum

A quorum shall consist of a minimum of twelve (12) members.

(7) Rules of Debate

At the A.G.M. the accepted rules of debate shall apply.

25. General Meetings

(1) Meeting Dates

G.M.'s shall be held where practicable each month after the A.G.M. until the completion of the season's business. G.M.'s shall be held on a regular night to be decided each year at the A.G.M. or subsequent G.M.

(2) Representation

G.M.'s shall comprise of the Committee and financial members of the Association. Other interested persons may attend a G.M., and at the discretion of the Chairman may be permitted to take part in the meeting but shall have NO vote.

(3) Quorum

A quorum at a G.M. shall consist of six (6) members of the Association two (2) of whom shall be office bearers.

(4) Voting

Voting shall be by show of hands unless a secret ballot is called for.

(5) Order of Business

The order of business at a G.M. shall be:-

- (a) Apologies, reading and confirmation of the Minutes of previous G.M.
- (b) Business arising out of the previous Minutes.
- (c) Correspondence in and out.
- (d) Business arising out of correspondence.
- (e) Financial statement and passing of accounts for payment.

The COMP/DATE AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Reproduction) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a true and correct copy of a document of the Commission. Under delegation from the Commission. DATED 5.10.88  
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- (f) Reports by Officials, Referees, Coaches, Delegates.
- (g) Motions on notice.
- (h) General business.

(6) Adjournment

If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting shall be dissolved and shall stand adjourned to the same day in the following week at the time and (unless another place is specified at the time of the adjournment by the person presiding at the meeting or communicated by written notice to members given before the day to which the meeting is adjourned) at the same place.

If at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the members present (being not less than 3) shall constitute a quorum.

26.

Special General Meetings

- (1) The committee may, whenever it thinks fit, convene a special general meeting of the Association, for any or all of the following purposes:-
  - (a) To deal with any written notice of motion involving amendments, alterations or rescission of any resolution carried at an A.G.M. or G.M.
  - (b) To deal with any matter of an urgent nature which cannot be held over until the next G.M.
  - (c) To deal with any appeals against decisions made by the Management Committee.
- (2) The committee shall, on the requisition in writing of not less than 5 per cent of the total number of members, convene a special general meeting of the Association.
- (3) S.G.M.'s shall comprise all persons entitled to be present at a G.M. and the Secretary shall give seven (7) days notice to members.
- (4) A quorum shall be the same as for a G.M.
- (5) S.G.M.'s shall lapse if there is no quorum by half an hour after the appointed time of start of the meeting.
- (6) At all S.G.M.'s the accepted rules of debate shall apply.

- (7) A requisition of members for a special general meeting:-
- (a) shall state the purpose or purposes of the meeting;
  - (b) shall be signed by the members making the requisitions;
  - (c) shall be lodged with the Secretary; and
  - (d) may consist of several documents in a similar form, each signed by one or more of the members making the requisition.
- (8) If the committee fails to convene a special general meeting to be held within 1 month after the date on which a requisition of members for the meeting is lodged with the Secretary, any one or more of the members who made the requisition may convene a special general meeting to be held not later than 3 months after that date.
- (9) A special general meeting convened by a member or members as referred to in clause (8) shall be convened as nearly as is practicable in the same manner as general meetings are convened by the committee and any member who thereby incurs expense is entitled to be reimbursed by the Association for any expense so incurred.

#### 27. General Meeting - Adjournment

- (1) The chairperson of a general meeting at which a quorum is present may, with the consent of the majority of members present at the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
- (2) Where a general meeting is adjourned for 14 days or more, the Secretary shall give written or oral notice of the adjourned meeting to each member of the Association stating the place, date and time of the meeting and the nature of the business to be transacted at the meeting.
- (3) Except as provided in clauses (1) and (2), notice of an adjournment of a general meeting or of the business to be transacted at an adjourned meeting is not required to be given.

#### 28. Making of Decisions

- (1) A question arising at ALL meetings of the Association shall be determined on a show of hands and, unless before or on the declaration of the show of hands a poll is demanded, a declaration by the chairperson that a resolution has, on a show of hands, been carried or carried unanimously or carried by a particular majority or lost, or an entry to that effect in the minute book of the Association, is evidence of the fact without proof of the number of proportion of the votes recorded in favour of or against that resolution.

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- (2) At any meeting of the Association, a poll may be demanded by the chairperson or by not less than 3 members present in person or by proxy at the meeting.
- (3) Where a poll is demanded at a meeting, the poll shall be taken:-
  - (a) immediately in the case of a poll which relates to the election of the chairperson of the meeting or to the question of an adjournment; or
  - (b) in any other case, in such manner and at such time before the close of the meeting as the chairperson directs, and the resolution of the poll on the matter shall be deemed to be the resolution of the meeting on that matter.

29. **Special Resolution**

A resolution of the Association is a special resolution if:-

- (a) It is passed by a majority which comprises not less than three-quarters of such members of the Association as, being entitled under these rules so to do, vote in person or by proxy at a general meeting of which not less than 21 days written notice specifying the intention to propose the resolution as a special resolution was given in accordance with these rules; or
- (b) Where it is made to appear to the Commission that it is not possible or practicable for the resolution to be passed in the manner specified in paragraph (a) - the resolution is passed in a manner specified by the Commission.

30. **Voting**

- (1) Upon any question arising at any meeting of the Association a member has one vote only.
- (2) All votes shall be given personally or by proxy but no member may hold more than 5 proxies.
- (3) A member or proxy is not entitled to vote at any meeting of the Association unless all money due and payable by the member or proxy to the Association has been paid, other than the amount of the annual subscription payable in respect of the then current year.

The COMPANIES ACTS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repeal) Act 1987 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a permanent record of a document of the body or control, Commissioner. Under delegation from the Commission. DATED 5.10.88 22483

31. Appointment of Proxies

- (1) Each member shall be entitled to appoint another member as proxy by notice given to the Secretary no later than 24 hours before the time of the meeting in respect of which the proxy is appointed.
- (2) The notice appointing the proxy shall be in the form set out in Appendix 2 to these rules.

The CORRUPT AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repealing and Amending) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transparency is made in accordance with the requirements of a document wholly or partly in the custody or control of the Commissioner. Under delegation from the Commission. DATED 5.10.88

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PART VMISCELLANEOUS32. Insurance

- (1) The Association shall effect and maintain insurance pursuant to Section 44 of the Act.
- (2) In addition to the insurance required under Clause (1), the Association may effect and maintain other insurances.

33. Funds - Source

- (1) The funds of the Association shall be derived from entrance fees and annual subscriptions of members, donations and, subject to any resolution passed by the Association in general meeting, such other sources as the committee determines.
- (2) All money received by the Association shall be deposited as soon as practicable and without deduction to the credit of the Association's bank account.
- (3) The Association shall, as soon as practicable after receiving any money, issue an appropriate receipt.

34. Funds - Management

- (1) Subject to any resolution passed by the Association in general meeting, the funds of the Association shall be used in pursuance of the objects of the Association in such manner as the committee determines.
- (2) All cheques, draft, bills of exchange, promissory notes and other negotiable instruments shall be signed by any 2 of 3 authorised members of the committee.

35. Alteration of Objects and Rules

The statement of objects and these rules may be altered, rescinded or added to only by a special resolution of the Association.

36. Common Seal

- (1) The Common Seal of the Association shall be kept in the custody of the Public Officer.
- (2) The Common Seal shall not be affixed to any instrument except by the authority of the committee and the affixing of the Common Seal shall be attested by the signatures either of 2 members of the committee or of 1 member of the committee and of the Public Officer or Secretary.

The CORRUPT PRACTICES COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1978 to be an approved person for the purposes of Section three of the Evidence (Repeal and Amendment) Act 1987 HEREBY CERTIFIES pursuant to the Section that this transcript is true as it was read out in the presence of a duly sworn body or control Commissioner. Under delegation from the Commission. DATED 5.10.88 22483



37. Service of Notices

- (1) For the purpose of these rules, a notice may be served by or on behalf of the Association upon any member either personally or by sending it by post to the member at the member's address shown in the register of members.
- (2) Where a document is sent to a person by properly addressing, prepaying and posting to the person a letter containing the document, the document shall, unless the contrary is proved, be deemed for the purposes of these rules to have been served on the person at the time at which the letter would have been delivered in the ordinary course of post.

38. Surplus Property

- (1) At the first general meeting of the Association, the Association shall pass a special resolution nominating an incorporated Association as the association in which is to vest its surplus property pursuant to Section 53(2) of the Act in the event of the winding up or the cancellation of the incorporation of the Association.
- (2) The incorporated association so nominated shall be one which fulfills the requirements specified in Section 53(2)(a) - (c) of the Act.

PART VIADDITIONAL RULES APPLICABLE TO CHARITIES39. Application of Part

This Part applies where the Association is registered under or is exempted from registration by or under the Charitable Collections Act, 1934.

40. Payment, etc. of Office Bearers and Members

A member of the committee shall not be appointed to any salaried office of the Association or any office of the Association paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the Association to any member of the committee except:-

- (a) repayment of out-of-pocket expenses;
- (b) interest at a rate not exceeding interest at the rate for the time being which is or would be charged by the Association's bankers for money lent to the Association; and
- (c) reasonable and proper rent for premises let to the Association.

The COMPTROLLER AND CHIEF EXECUTIVE OFFICER OF THE COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repealing and Amending) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transparency is made as a true and correct copy of a document in the custody or control of the Commissioner. Under delegation from the Commission. DATED 5.10.88 22485

41. Vacation of Office

Without limiting the operation of Rule 18, the office of a member of the committee shall become vacant if:-

- (a) the member holds an office of profit in the Association;
- (b) the member is directly or indirectly interested in any contract or proposed contract with the Association.

42. Surplus Property - Charities

- (1) At the first general meeting of the Association, the Association shall, notwithstanding Rule 38, pass a special resolution nominating a charity registered under the Charitable Collections Act, 1934, or exempted from registration by or under that Act, in which is to vest its surplus property pursuant to Section 53(2) of the Act in the event of the winding up or the cancellation of the incorporation of the Association.
- (2) The charity so nominated shall be one which fulfills the requirements specified in Section 53(2)(a) - (c) of the Act.

43. Notification of Proposed Alteration of Rules

A proposed alteration of the rules or of the statement of objects of the Association shall be notified to the Minister administering the Charitable Collections Act, 1934, in the manner required by the regulation under the Act.

44. Compliance with Charitable Collections Act, 1934

The Association shall comply with such of the provisions of the Charitable Collections Act, 1934, and the regulations thereunder as are applicable to it.

The COMMONWEALTH AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repeal) Act 1987 HEREBY CERTIFIES pursuant to the Section that this transparency is made as required by Section 3 of the Evidence (Repeal) Act 1987 in accordance with the provisions of the said Act. DATED 5.10.88 22483

PART VIICONDUCT OF THE COMPETITION45. Registrations

- (1) Any person wishing to participate in competition matches conducted by this Association shall apply to the Registrar.
- (2) Application for late registration made after the commencement of competitions may be made. Acceptance of the player shall be at the discretion of the management committee.

(3) Playing unregistered player

Any team found guilty of playing a player under the following circumstances:-

- (a) Where a player is NOT registered as required by the Rules before he/she plays or does not so register as required after he/she plays his/her first game.
- (b) Where a player has been found to have played in games under Rule 45 (7).

shall automatically forfeit to the opposing team any points the team he/she played for may have gained as a result of any competition match he/she participated in. In the case of a semi-final, final or grand final, the penalty shall be disqualification of the team the offending player played with.

(4) Team Qualification

A team must field at least seven (7) of its registered players at the commencement of any match. Failure to do so shall result in the team being deemed to have forfeited the match.

(5) Duration of registration

A player's registration shall be current only for the calendar year in which the player is registered.

(6) Age Qualification

The eligibility of a player to play in any age division shall be determined by the player's age as at the beginning of the first day of August in each year. Players registered with any other Soccer organisation shall not be eligible to play in any fixture conducted by this Association, without the permission of the Management Committee. Such permission may be revoked at the discretion of the Management Committee.

(7) Playing in lower age division

Any registered player of the Association found playing in an age division team lower than the player's age permits shall be suspended for a period to be determined by the Management Committee.

(8) Playing in a higher age division

Any registered player may play in a higher age division subject to Rule 51 (Competition Rules).

(9) Playing in competition finals

Only registered players who have played in at least two (2) competition matches are eligible to play in play-offs and finals.

46. Transfer of Players

A player already registered with another Association is not eligible and will not be registered by this Association unless the player produces a written clearance from the Association that player is leaving.

47. Registration Fees

Players' registration fees referred to in these rules shall be determined at the A.G.M. each year for the following year or at a subsequent G.M. for the appropriate year.

48. Referees' and Linemen's Fees

The fees to be paid to referees and linemen shall be determined by consultation between this Association and the appropriate Referees Association.

49. Grounds and Appurtenances

- (a) The home team shall be responsible to nominate and provide its home ground for the marking of the ground and shall provide suitable goal posts, corner flags and balls.
- (b) A referee may refuse to officiate on an insufficiently marked ground and, in such an event, except in exceptional circumstances, the visiting team shall be automatically awarded the match.
- (c) Except where specially stated otherwise, the first named team in the competition draws shall be considered the home team.

- (d) A visiting team desiring to protest against the condition of any ground, goal posts, corner flags or balls, shall make their protests to the referee before the commencement of the match where the cause of the protest is apparent prior to the commencement of the game.
- (e) The referee shall be empowered to order a match to be played despite protests made in accordance with 49d, but where the protest relates to the ground, goal posts or corner flags not conforming to the laws of the game, such protests may be made in writing to the Management Committee for determination.
- (f) For the purpose of this rule the reference to "Referee" shall include both qualified referees appointed to the game and a referee appointed by the home team in accordance with Rule 51.
- (g) Ball sizes (circumference) ..... "leather"  
 Division 6, 7, 8, 9                    SIZE 3    56 - 59 cm  
 Division 10, 11, 12, 13, 14    SIZE 4    63 - 66 cm  
 Division 15, 16, 17, 18, Open    SIZE 5    68 - 71 cm
- (h) The home team shall provide the ball, except in semi-finals, finals and Grand Finals when each team shall provide a ball.

50. Players' Equipment

- (a) Players in all matches must appear in proper uniform comprising shirts or guernseys with sleeves, in team colours, shorts approved. Leather, leather and rubber, canvas and rubber, plastic sandshoes, gym boots or soccer boots, socks.
- (b) Where the colours of opposing teams in any match are similar, the Home Team shall change and may play in predominantly white colours if desired. In Semi-Finals or Finals both teams shall change.

51. Competition Rules

- (a) Premiership and Club Championship competition shall be conducted by the Association in accordance with "Competition Rules".
- (b) Competition Rules shall be determined by a majority of members present at the first G.M. following the A.G.M.
- (c) Interpretation of Competition Rules following determination shall be vested in the Management Committee.
- (d) Application of Competition Rules to any other competition, carnival, etc., shall be at the discretion of the Management Committee.

The CONFIDENTIAL AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Repealing and Amending) Act 1987 HEREBY CERTIFIES pursuant to the Section that this transcript is made as a true and correct record of a document in its custody or control. Commissioner. Under delegation from the Commission. DATED 5.10.88  
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APPENDIX 1

(Rule 5(1)(a) )

APPLICATION FOR MEMBERSHIP OF ASSOCIATION

.....Incorporated  
(incorporated under the Associations Incorporation Act 1984)

I, .....  
(full name of application)

of .....  
(address)

..... hereby apply to become a  
(occupation)  
member of the abovenamed incorporated association. In the event of my  
admission as a member, I agree to be bound by the rules of the  
association for the time being in force.

.....  
Signature of Applicant

Date .....

I, ..... a member of the association,  
(full name)  
nominate the applicant, who is personally known to me, for membership  
of the association.

.....  
Signature of Proposer

Date .....

I, ..... a member of the association,  
(full name)  
second the nomination of the applicant, who is personally known to me,  
for membership of the association.

.....  
Signature of Seconder

Date .....

The CORRUPT AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the  
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document, in its custody or control, Commissioner. Under delegation from the Commission. DATED 5.10.88  
MEMBER 22483

APPENDIX 2

( Rule 31 (2) )

FORM OF APPOINTMENT OF PROXY

I, ..... of .....  
 (full name) (address)  
 being a member of .....  
 (name of incorporated association)  
 hereby appoint ..... of .....  
 (full name of proxy) (address)  
 .....

being a member of that incorporated association, as my proxy to vote for me on my behalf at the general meeting of the association (annual general meeting or special general meeting, as the case may be) to be held on the ..... day of ..... 19... and at any adjournment of that meeting.

\* My proxy is authorised to vote in favour of/against (delete as appropriate) the resolution (insert details).

\* To be inserted if desired.

.....  
 Signature of member appointing proxy

Date .....

NOTE A proxy vote may not be given to a person who is not a member of the association.

The CONFOUNDED AFFAIRS COMMISSION being a person declared by the Attorney General by notification published in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Reproduction) Act 1967 HEREBY CERTIFIES pursuant to the Section that this transcript is a true and correct copy of a document in its custody or control. Commissioner. Under delegation from the Commission. DATED 5.10.88

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THIS IS THE ANNEXURE MARKED 'A' OF THE  
NOTICE OF ALTERATION OF OBJECTS OR RULES

SPECIAL GENERAL MEETING 22/10/90

ATTENDANCE: As per General Meeting.

SPECIAL

RESOLUTION: Md. P. Szumowski / B. Burt "That rule (a) of the objects of the Association be altered to read as follows:

Affiliation: This Association shall seek annual affiliation with the New England Soccer Association Ltd. if and when agreed upon by the committee. That rule (c) of the objects of the Association be altered to read as follows :

Laws of the Game: This Association will adopt the laws of the game as promulgated by the national Australian soccer body, the Australian Soccer Federation or the Australian Soccer Referees' Federation". CARRIED

DATED THIS FOURTEENTH DAY OF NOVEMBER 1990

Carolyn Dewberry  
PUBLIC OFFICER OF INVERELL AND DISTRICT SOCCER ASSOCIATION  
CAROLYN DEWBERRY INCORPORATED.

The CORPORATE AFFAIRS COMMISSION being a person declared by the Attorney General in the Government Gazette on the 28th day of September 1979 to be an approved person for the purposes of Section three of the Evidence (Reproductions) Act, 1967 HERBY CERTIFIES pursuant to the Section that this transparency is made as a permanent record of a document in its custody or control.  
DATE 16/1/91 50137 FILM NUMBER  
Chris Fairweather